

MINUTES
Organizational and Regular Meeting
Governing Board of the
Greene County Educational Service Center
Thursday, December 12, 2024 – 9:30 AM

Call to Order/Roll Call

The Meeting was called to order at 9:30 AM with the following in attendance: Mrs. Liz Betz, Mrs. Judy Lowstetter, Mr. Erik Eppers, Mrs. Rhea Young, and Mrs. Pat Phipps.

Also in attendance: Mrs. Terry Graves-Strieter, Superintendent, and Mrs. Kasey Mahaffey, Interim Treasurer.

I. Call to Order/Roll Call for Organizational Meeting – President Mr. Erik Eppers presiding

II. Adoption of Agenda

2024-91

Moved by Mrs. Betz, seconded by Mrs. Young that the Adoption of Agenda be approved.

Vote: Mrs. Betz, aye; Mrs. Lowstetter, aye; Mr. Eppers, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

III. Approve Minutes of the November 14, 2024, Regular Board Meeting

2024-92

Moved by Mrs. Lowstetter, seconded by Mrs. Phipps that the Minutes of November 14, 2024, Regular Board Meeting be approved.

Vote: Mrs. Betz, aye; Mrs. Lowstetter, aye; Mr. Eppers, abstain; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

IV. Open Communications

Superintendent Mrs. Terry Graves-Strieter was in Dayton Daily News, December 12, 2024. Promoting the book study the director team is doing on *The Anxious Generation*, by Jonathan Haidt.

This book was also discussed at the BAC meeting along with the Ohio State extension office presenting on their program, Real world, Real Money.

V. Public Participation – none

VI. Superintendent's Report

- a. Superintendent Update
- b. Disconnect2Connect Update/ *The Anxious Generation* book study.
- c. Strategic Plan Update
Reviewed later under Board Goals.
- d. Facilities Update
The slop of the roof is still being looked into in order to find a solution with drainage.

VII. Financial Consent Agenda

To Approve the treasurer's report for the month ending November 30, 2024

Bills Paid November 2024

| | |
|------------------------|--------------|
| General Fund "001" | 1,400,050.34 |
| Local Grants "019's" | 125,185.18 |
| Enterprise Funds "020" | 127.03 |
| Agency Funds "027" | 0.00 |
| Student Activity "200" | 0.00 |
| State Grants "400's" | 25,610.09 |
| Federal Grants "500's" | 27,134.26 |
| Total | 1,578,106.90 |

Approve Treasurer Report

2024-93

Moved by Mrs. Young, seconded by Mrs. Phipps that the Financial Consent Items be approved.

Vote: Mrs. Betz, aye; Mrs. Lowstetter, aye; Mr. Eppers, aye; Mrs. Young, aye; Mrs. Phipps, aye.

VIII. Personnel Consent Agenda

The Superintendent recommends the following Personnel for approval:

Retirements

Resignations

Administrator

Certified

Rebecca Eakins, Intervention Specialist, Unpaid Leave of Absence, January 2, 2025 - May 27, 2025

Additional hours for the 2024-2025 school year

Brianna Skinner, \$53.23 per hour by timesheet, up to 50 hours for itinerant services for Greeneview

Mentor Stipend to be paid in May 2025 - \$500.00 per stipend
Jennifer Green for Terri Green

2025-2026 School Year

Kylie McComas, Occupational Therapist, 1 year contract, 183 days, Step 1 Masters, OT Salary Schedule, totaling \$63,524.00, for the 2025-2026 school year, pending FBI and BCI Fingerprints and Ohio State Board of Education Licensure and Occupational Therapist Licensure

Professional Non-Teaching

Quinta Tambe-Ebot, Mental Health Therapist and Outreach Consultant, 1 year contract, 86 days, Step 9, Independently Licensed Masters, Credentialed Mental Health Therapists Salary Schedule, at \$28,741.39 for the 2024-2025 school year, effective December 10, 2024, pending FBI and BCI fingerprints and issuance of Ohio State Board of Education Licensure, payable through CHRI grant funding

Classified

Marchelle Hopson, up to 10 hours per month, payable by timesheet at \$40.23 per hour, for medical review and sign off of health inventories for the 2024-2025 school year, payable through the Mental Health budget.

Substitute Staff

Alisa Kren

Nahitha Manakkaparambil Abdul Majeed

2024-94

Moved by Mrs. Lowstetter, seconded by Mrs. Betz that the Personnel Consent Items be approved.

Vote: Mrs. Betz, aye; Mrs. Lowstetter, aye; Mr. Eppers, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

IX. Resolutions

WHEREAS, the Greene County Educational Service Center Board of Education (the "Board") is empowered by the Ohio Revised Code to accept employee resignations; and

WHEREAS, for the purpose of efficient and good management of the schools, the Board wishes to assign to the Superintendent the power to accept resignations.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE GREENE COUNTY EDUCATIONAL SERVICE CENTER, as follows:

SECTION I

If an employee of the Board of Education tenders his or her resignation, the Superintendent shall be duly authorized to accept such resignation on the Board's behalf. The acceptance of the resignation shall be final and not subject to the Board's approval or ratification.

SECTION II

IT IS FOUND AND DETERMINED that all formal actions of this Board concerning or related to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

-

WHEREAS, the Greene County Educational Service Center ("ESC") Governing Board ("Board") anticipates that the ESC may experience difficulty obtaining substitute teachers; and

WHEREAS, pursuant to authority granted in Section 4 of Senate Bill 1, which was enacted by the 134th General Assembly and became effective as an emergency measure on October 28, 2021, the Governing Board was authorized to establish its own education requirements for individuals to serve as substitute teachers in the ESC during the 2021-2022, 2022-2023, and 2023-2024 school years; and

WHEREAS, the General Assembly has permanently extended this authority through the enactment of House Bill 33 which is codified in R.C. §3319.102; and

WHEREAS, the Governing Board desires to adopt education requirements for substitute teachers in accordance with the law as a measure to help ensure the availability of a sufficient number of substitute teachers.

NOW, THEREFORE, be it resolved by the Greene County Educational Service Center Governing Board as follows:

SECTION I

Beginning in the 2024-2025 school year, the Governing Board authorizes the employment of substitute teachers who do not hold post-secondary degrees, as is otherwise required pursuant to Ohio law and regulations, including Ohio Revised Code 3301.071, 3319.102, 3319.226, 3319.30, 3319.36, and Chapters 3314 and 3326 Ohio Administrative Code Section 3301-23-44, and/or Board Policy 3120.04 - Employment of Substitutes. To be eligible to serve as a substitute in the ESC, the Board requires that the employee have a high school diploma or equivalent diploma, to fulfill the educational requirement.

In addition to fulfilling the educational requirements adopted by the Governing Board, an individual must be of good moral character and must have completed all required criminal background checks, as well as obtained a valid, temporary, non-bachelor's degree substitute teaching license issued by the Ohio Department of Education and Workforce to serve as a substitute teacher in the ESC.

SECTION II

It is found and determined that all formal action of this Board concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions

were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

2024-95

Moved by Mrs. Betz, seconded by Mrs. Phipps that the Resolutions be approved.

Vote: Mrs. Betz, aye; Mrs. Lowstetter, aye; Mr. Eppers, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

X. Fairborn Digital Academy per Fairborn Digital Academy Board Approval

XI. Mental Health Business Consent Agenda

- Approve Strategic Plan
- Mental Health Policies - Second Reading and Approval for the following policies:

| | |
|----------|---|
| MH - 004 | Staff Orientation |
| MH - 014 | Crisis Response |
| MH - 016 | Client Orientation Process |
| MH - 017 | Informed Consent for Treatment & Research |
| MH - 019 | Progress Note |
| MH - 021 | Record Security |
| MH - 025 | Client Rights & Grievances |
| MH - 027 | Discharges/Transition Planning Split |
| MH - 029 | Research Activities |
| MH - 059 | HIPAA/Privacy: Records Retention of PHI |
| MH - 060 | HIPAA/Privacy: Destruction of Records/PHI |
| MH - 063 | Discharge |
| MH - 064 | Prevention Services |

2024-96

Moved by Mrs. Betz, seconded by Mrs. Young that the Mental Health Business consent be approved.

Vote: Mrs. Betz, aye; Mrs. Lowstetter, aye; Mr. Eppers, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

XII. Board Consent Agenda

- Approve Property Use Agreement with Yellow Springs Community Schools for the 2024-2025 School Year
- Approve OhioMHAS Grant 2500717 for \$217,495.30
- Approve Salary Schedule Upgrade for Heather Gaskill from Masters to Masters+15
- Second Reading and Approval of ODEW Operating Standards for the Education of Children with Disabilities

- Approve Kettering Learning Center placement for the 2024-2025 school year

- Board Policies- First Reading of the following policies:

| | |
|---------------------|--|
| po0100 | Definitions |
| po0142.1 | Oath |
| po0151 | Organizational Meeting |
| po0152 | Officers |
| po0163 | Presiding Officer |
| po0164 | Notice of Meetings |
| po0165 | Board Meetings |
| po0165.1 Rescind | Regular Meetings |
| po0165.2 Rescind | Special Meetings |
| po0166 | Agendas |
| po0167.2 Renumbered | Executive Session |
| po0167.7 Renumbered | Use of Personal Communication Devices |
| po0173 Rescind | Board Officers |
| po1130 | Conflict of Interest |
| po2265 | Protections of Individual Beliefs, Affiliations, Ideals, or principles of political movements and ideology |
| po3113 | Conflict of Interest |
| po4113 | Conflict of Interest |
| po4120.08 | Employment of Personnel for Co-curricular/Extra-Curricular Activities |
| po4121 | Criminal History Record Check |
| po5136 | Personal Communication Devices |
| po5136.01 | Electronic Equipment |
| po5200 | Attendance |
| po5500 | Student Conduct |
| po5780 | Student/Parent Rights |
| po6110 | Grant Funds |
| po6111 | Internal Controls |
| po6112 | Cash Management of Grants |
| po6114 | Cost Principles - Spending Federal Funds |
| po6320 | Purchasing and Bidding |
| po6325 | Procurement - Federal Grants/Funds |
| po6460 | Vendor Relations |
| po6550 | Travel Payment & Reimbursement/Relocation Costs |
| po7310 | Disposition of Surplus Property |
| po7450 | Property Inventory |
| po7530.01 | Cellular Telephone Allowance |
| po7530.02 | Staff Use of Personal Communication Devices |
| po7540.03 | Student Technology Acceptable Use and Safety |
| po7540.04 | Staff Technology Acceptable Use and Safety |
| po7540.09 | Artificial Intelligence ("AI") |

po8310
po9160

Public Records
Public Attendance at School Events

2024-97

Moved by Mrs. Lowstetter, seconded by Mrs. Phipps that the Business Consent Items be approved.

Vote: Mrs. Betz, aye; Mrs. Lowstetter, aye; Mr. Eppers, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

XIII. Board Business Consent

- Approve Mr. Eppers as President Pro-Tem through January 9, 2025 Board/Organizational Meeting
- Approve Mrs. Lowstetter as Vice President Pro-Tem through January 9, 2025 Board/Organizational Meeting

2024-98

Moved by MR. Eppers, seconded by Mrs. Young that the Business Consent Items be approved.

Vote: Mrs. Betz, aye; Mrs. Lowstetter, aye; Mr. Eppers, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

- Discussion of Regular Board Meeting dates for 2025:
 - January 9, 2025
 - February 13, 2025
 - March 13, 2025
 - April 10, 2025
 - May 8, 2025
 - June 18, 2025
 - July 17, 2025
 - August 14, 2025
 - September 11, 2025
 - October 16, 2025
 - November 13, 2025
 - December 11, 2025
 - January 15, 2026

2024-99

Moved by Mrs. Phipps, seconded by Mrs. Young that the Business Consent Items be approved.

Vote: Mrs. Betz, aye; Mrs. Lowstetter, aye; Mr. Eppers, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

- Review Board Goals and Strategic Plan

XIV. Additions to the Agenda

XV. Executive Session

A motion to enter into executive session for the purpose listed below

WHEREAS, boards of education and other governmental bodies are required by statute "to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically excepted by law," and

WHEREAS, "the minutes need only reflect the general subject matter of discussions in executive session;" and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22, the board hereby enters executive session for the reason(s) herein stated:

| | |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | Personnel matters of a public employee or public official, pursuant to R.C. 121.22(G)(1) |
| <input checked="" type="checkbox"/> | Consider the purchase of property or sale of property, pursuant to R.C. 121.22(G)(2) |
| <input type="checkbox"/> | Conference with an attorney to discuss pending or imminent court action, pursuant to R.C. 121.22(G)(3) |
| <input type="checkbox"/> | Preparing for, conducting, or reviewing negotiations or bargaining, pursuant to R.C. 121.22(G)(4) |
| <input type="checkbox"/> | Matters required to be kept confidential by federal or state law, pursuant to R.C. 121.22(G)(5) |
| <input type="checkbox"/> | Details related to security arrangements and emergency response where disclosure might jeopardize the security of the District, pursuant to R.C. 121.22(G)(6) |

2024-100

Moved by Mr. Eppers, seconded by Mrs. Lowstetter that the Board go into Executive Session at 11:30 AM to discuss matters as determined above.

Vote: Mrs. Betz, aye; Mrs. Lowstetter, aye; Mr. Eppers, aye; Mrs. Young, aye; Mrs. Phipps, aye.

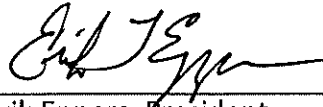
Motion carried.

Following a discussion of personnel matters the Board returned to Regular Session at 12:00 PM.

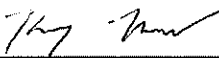
XVI. Adjourn

There being no further business to come before the Board, Mr. Eppers adjourned the Meeting at 12:01 PM.

Attest



Erik Eppers, President



Kasey Mahaffey, Interim Treasurer

Upcoming Events

UPCOMING EVENTS

1. Winter break for school programs - December 23 - January 3, 2025 (return January 6, 2025)
2. GCESC Governing Board Meeting/Organizational – January 9, 2025, 9:30 AM in Board Room